



Parent/Guardian Teacher Conferences October 2015

Dear parents and guardians,

Middle School Parent/Guardian Teacher Conferences will take place on two different dates; **Thursday, October 22nd (3-6pm)** and **Thursday, October 29th (5-8pm)** in the Middle School Hall. This is a great opportunity to get an overview of your child's progress so far in the first semester of school. Appointments for parent conferences will need to be made by Tuesday, October 20th. Please click on the following link to select time slots for either October 22nd or 29th.

Thursday, October 22nd (3-6pm) sign up: <http://tinyurl.com/msconf22>

Thursday, October 29th (5-8pm) sign up: <http://tinyurl.com/msconf29>

By moving away from a paper sign up system, parents will be able to check their scheduled conference time slots any time they click on these links.

It may not always be possible to see every teacher as time does not allow. Therefore it is suggested that you prioritize your time slots for the teachers you are most interested in meeting.

The conferences will all be held in the Middle School Hall to minimize time travelling around the building and ensure that parents are able to maximize their time with teachers. Please keep your meeting to **ten (10) minutes per child**. If you have issues to discuss that require a lengthier or more confidential meeting, arrangements may be made with specific teachers to meet at another time.

If you have any difficulties signing up for appointments on either day or need to change your appointments, please contact cgallagher@iss.edu.sg for assistance.

Sincerely,

Tim Walsh
Middle School Principal



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